



## COMMUNICATION TO SUPPLIERS AND COLLABORATORS

**Dear Supplier/Collaborator,**

**WOBA GROUP** in our continuous improvement efforts and in alignment with the ISO 9001 and ISO 14001 standards implemented in our company, we have incorporated the requirements of these standards into our Supplier Procedure. Therefore, we are reaching out to inform you about the key criteria we will use for the selection and evaluation of our suppliers and collaborators.

Since you play an essential role in our system—impacting the quality and environmental performance we deliver to our Clients/Subsidiaries through your supplies and services—and in compliance with ISO 9001:2015 and ISO 14001:2015 requirements, we find it necessary to issue this communication. Our goal is to enhance communication between both parties and improve the quality and environmental best practices of our services.

Delivering quality and effective environmental management to the end user requires efficient means and services to carry out our operations and achieve our important objectives. Therefore, we not only require quality and reliability in products and services but also a commitment to environmental responsibility.

In line with this process, we would also like to inform you about the evaluation criteria we apply to all suppliers/collaborators:

**EVALUATION CRITERIA:** Quality/price ratio; delivery deadlines; payment terms; environmental commitment; use of reusable, eco-friendly materials; minimization of waste generation; ISO 9001 and ISO 14001 certifications. Additionally, if WOBA detects any incidents/non-conformities with your services over the course of a year, one negative point will be assigned for each diagnosed incident. This evaluation will determine whether you, as a Supplier, remain Approved for our next accounting cycle.

We look forward to strengthening our relationship and fostering a mutual and long-lasting.

Un saludo

A handwritten signature in black ink, consisting of several overlapping loops and a long horizontal stroke extending to the right.

En: La Dirección